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# State Trading Corporation of Bhutan Ltd.



An ISO 9001: 2015 QMS, Quality Certified Company

Ref. No. STCBL/HRAD/03/2023/ 684

8th September 2023

**STCBL is pleased to announce the following vacancies for immediate recruitment:**

S N	Position of the vacant post	Grade	Slot	Qualification	Employment type	Experience	Pay and Benefits	Placement
1	Deputy Manager (Spare Part)	8	1	B. Com (Finance/Accounts)	Regular	Minimum 3 years of experience in relevant field	Nu. 24,820 -620- 43,420 (Basic Pay Nu. 24,820) + 20% Corporate allowance on basic pay. Other benefits: As per SRR 2018	Tata Division (Spares), Regional Office, Phuntsholing
2	Civil Engineer (Sr. Manager)	6	1	Bachelor in Civil Engineering with aggregate 60%. Min. of 60% in Class XII (English with best 3)	Regular	Minimum 5 years of experience in relevant field	Pay scale- 30,985-775- 54,235 (Basic Pay Nu. 30,985) + 20% Corporate allowance on basic pay Other benefits: As per SRR 2018	Human Resource and Administration Division, Head Office, Thimphu
3	Sales Executive IV	15	5	Class XII pass	Regular	Minimum 2 years of experience in relevant field (Auto)	Pay scale- 12,740--320- 22,340 (Basic Pay Nu. 12,740) + 20% Corporate allowance on basic pay Other benefits: As per SRR 2018	Eicher Division (Apollo), Head Office, Thimphu and Regional Office, Phuntsholing. Home Store and SMLI Division, Head Office, Thimphu.

Interested candidates fulfilling the required eligibility criteria may apply online on or before **22nd September 2023** in the link mentioned below:

1. Deputy Manager- <https://forms.gle/2cq22QG9nRc6a28n8>
2. Civil Engineer (Sr. Manager)- <https://forms.gle/qHFkiFrn8Lrj5ieYA>
3. Sales Executive IV - <https://forms.gle/MPYPKb8FiVvtuV6i7>

The following documents are required for your application:

1. Resume;
2. Valid Medical Certificate;
3. Citizenship ID Card (both front and back);
4. Security Clearance Certificate;
5. Copies of relevant Academic Transcripts and Course Completion Certificates;
6. Previous Work Experience Certificates (if applicable);
7. Training Certificates (if applicable); and
8. No Objection Certificate if employed.





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### ***Important Note:***

- *Only short-listed candidates will be notified through STCB website: [www.stcb.bt](http://www.stcb.bt).*
- *All scanned documents should be less than 2MB.*
- *STCBL will not receive any physical application.*

**For any inquiries, contact HRAD during the office hours at toll free no. 1980/1940 (Extension - 114)/PBAX - 02-322953/ 05-252332.**

