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State Trading Corporation of Bhutan Ltd.



An ISO 9001: 2015 QMS, Quality Certified Company

Ref. No. STCBL/HRAD/03/2024/ 1354

6th November 2024

STCBL is pleased to announce the following vacancies for immediate recruitment:

SN	Position of the vacant post	Grade	Slot	Qualification	Employment type	Experience	Pay and Benefits	Placement
1	Deputy Manager (IT)	8	1	Minimum 55% in Degree – B.Sc. IT / BCA / Computer Science or related course and Class XII	Regular	Preference will be given to candidates with experience in programming and networking.	Pay scale – 26,060 – 650-39,060 (Basic Pay Nu. 26,060) +20% Corporate Allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018.	IT Unit, Finance and Accounts Division – Head Office, Thimphu
1	Sales Executive IV (Re-Vacancy)	15	1	Class XII pass	Regular	Minimum 2 years of experience in relevant field (Sales).	Pay scale- 13,375-335-20,075 (Basic Pay Nu. 13,375) + 20% Corporate Allowance on basic pay and 60% Fixed Allowance on basic pay. Other benefits: As per SRR 2018	Apollo Tyre Unit, Eicher Division– Head Office, Thimphu

Interested candidates fulfilling the required eligibility criteria may apply online on or before **19th November 2024** in the link mentioned below:

1. Sales Executive IV- <https://forms.gle/ehV7Kego3EMiqJNw7>
2. Deputy Manager (IT)- <https://forms.gle/d9MTDRdF6UAALyeHA>

The following documents are required for your application:

1. Resume;
2. Valid Medical Certificate;
3. Citizenship ID Card (both front and back);
4. Security Clearance Certificate;
5. Copies of relevant Academic Transcripts and Course Completion Certificates;
6. Previous Work Experience Certificates (if applicable);
7. Training Certificates (if applicable); and
8. No Objection Certificate if employed.

Important Note:

- Only short-listed candidates will be notified through STCB website: www.stcb.bt.
- All scanned documents should be less than 2MB.





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- *STCBL will not receive any physical application.*
- *We will accept the vacancy application through the above links only.*

For any inquiries, contact HRAD during the office hours at toll free no. 1980/1940 (Extension - 114)/PBAX - 02-322953/ 05-252332.

