



འབྲུག་རྒྱལ་ཁོངས་འབྲེལ་ལས་འཛིན།

State Trading Corporation of Bhutan Ltd.



An ISO 9001: 2015 QMS, Quality Certified Company

Ref. No. STCBL/HRAD/03/2024/ 226

8th February 2024

STCBL is pleased to announce the following vacancies for immediate recruitment:

S N	Position of the vacant post	Grade	Slot	Qualification	Employment type	Experience	Pay and Benefits	Placement
1	Deputy Manager (Finance)	8	1	Minimum 55% in Degree – BBA/ B. Com (Account/Finance) and Class XII	Regular	Preference shall be given to those with experience in relevant fields.	Pay scale – 26,060 – 650-39,060 (Basic Pay Nu. 26,060) +20% corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018.	Finance and Administration Division, – Regional Office, Phuntsholing
2	Sales Executive IV	15	1	Class XII pass	Regular	Minimum 2 years of experience in relevant field (Auto). Male candidate with driving license is preferred.	Pay scale- 13,375-335-20,075 (Basic Pay Nu. 13,375 + 20% corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other benefits: As per SRR 2018	Toyota Division – Head Office, Thimphu
3	Junior Technician I	14	2	Class X with 2 years VTI training (Auto Mechanic)	Regular	Preference shall be given to those with experience in automobile. Vehicle driving license required.	Pay scale - 14,715-370- 22,115 (Basic Pay Nu. 14,715) + 20% corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018	Eicher Division - Head Office, Thimphu/ Regional Office, Phuentsholing
4	Helper/ Service Boy	19	1	NA	Regular	Preference shall be given to those with experience in relevant fields	Pay scale – 9,135-230-13,735 (Basic Pay Nu. 9,135) + 20% corporate allowance on basic pay and 60% Fixed Allowance on basic pay). Other Benefits: As per SRR 2018	Tata Division, Regional Office, Phuntsholing



STCB Ltd.TM | Head Office, Thimphu, Bhutan

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Interested candidates fulfilling the required eligibility criteria may apply online on or before **22nd February 2024** in the link mentioned below:

1. Deputy Manager (Finance)- <https://forms.gle/tztPg8KaAJLLQEgV9>
2. Sales Executive IV- <https://forms.gle/R2fEfWKwVzSNemUU8>
3. Junior Technician I- <https://forms.gle/NyiaVpMjULTMMjNP9>
4. Helper/ Service Boy- <https://forms.gle/Mo58PNZtbZxwdFze8>

The following documents are required for your application:

1. Resume;
2. Valid Medical Certificate;
3. Citizenship ID Card (both front and back);
4. Security Clearance Certificate;
5. Copies of relevant Academic Transcripts and Course Completion Certificates;
6. Previous Work Experience Certificates (if applicable);
7. Training Certificates (if applicable); and
8. No Objection Certificate if employed.

Important Note:

- Only short-listed candidates will be notified through STCB website: www.stcb.bt.
- All scanned documents should be less than 2MB.
- STCBL will not receive any physical application.

For any inquiries, contact HRAD during the office hours at toll free no. 1980/1940 (Extension - 114)/PBAX - 02-322953/ 05-252332.

